

Year 10 / Year 11 / Year 12 (Circle one)

## SUBMIT THIS FORM TO THE DEPUTY PRINCIPAL WITHIN 5 DAYS OF THE MISADVENTURE

PART A: STUDENT / COURSE DETAILS			
Student Name:		Class Teacher:	
Course:			
Assessment Task:		Due Date:	
PART B: REASON FOR ILLNESS - MISADVENTURE			
□ Illness/injury □ Misadventure □ Bereavement			
Reasons for failure to meet requirement: (Please outline your reasons)			
PART C: DOCUMENTATION (Please attach evidence)			
☐ Medical Certificate			
□ Statutory Declaration			
□ Other Documentation			
Student Signature:		Parent/Carer Signature:	
Date:		-	
PART D: HEAD TEACHER RECOMMENDATION			
Date received:			□ YES □ NO
	☐ Alternative Task – □		
☐ Estimate	☐ Same Task – Date:		
Head Teacher Signature:			Date:
PART E: APPEAL PANEL (to be completed by the Appeal Panel if required)			
☐ Appeal upheld	☐ Appeal dismissed		
Comment:			
Deputy Principal Signature:			Date: