



WARNERS BAY HIGH SCHOOL

"Quality Education for All"

Principal: Mr Marcus Neale



THE QLE INTERVIEW

In week 6 of term 4, all year 10 students will take part in an individual QLE Interview. Interviews run from Monday, 18 November – Friday, 22 November 2019.

As it is time consuming to process 240 individual interviews, students are only required to attend school during the day of their scheduled interview.

The interview will take approximately 60 minutes in total.

Students are required to arrive 20mins before their allocated times.

Full formal uniform must be worn (Ms Lavis has ties to borrow if required on the day)

Students have had access to their interview times since week 2 of term 4.

Interview Breakdown

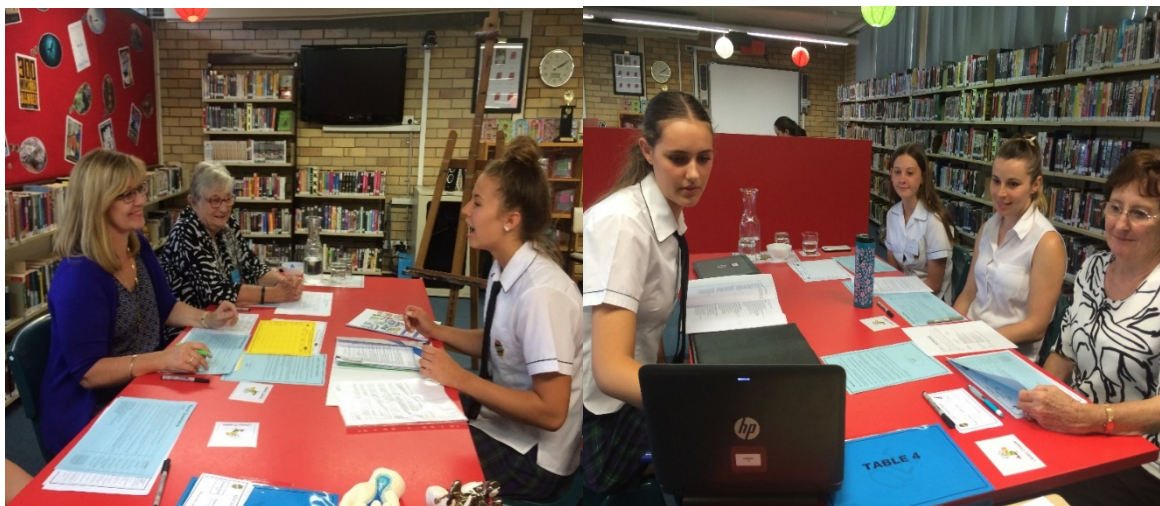
20mins - Introduction, answering 10 questions and Presentation of Assessment Tasks

10mins - Panel discuss student Presentation in private while they wait on the library lounges/leave their Assessment Tasks and Portfolio on Interview Table so that the Panel may look at the details

10mins- a Panel member will escort student back to their table where they are provided with constructive feedback on their Presentation. They will also be given a Grade.

The interview process is a challenging situation for every yr10 student. The more practice you get the better you will become. Most people feel very anxious before an interview and harnessing your nervous energy is a necessary life skill. Being well prepared and practicing your introduction and answers with a family member or friend will help.

Waiting in a calm environment before your interview and practicing breathing techniques are also good strategies to adopt.



The QLE Port-Folio

Students are required to have a number of items in their QLE folders for their presentation. (they may use their own folder if they wish)

Students will be graded on preparation so it is important that they have all of the correct documents in their folder.

What to bring to your interview

- * **Pathways Plan Booklet** (students are given this during their first classroom lesson)
- * **QLE booklet**
- * **Cover Letter** (students may submit a quality example from a recent job application. If it is a first attempt please follow the steps provided in the QLE booklet)
- * **Resume** (must be current)
- * **4 x Assessment Tasks, work samples**

EXTRAS:

- * feedback from assessment tasks
- * Certificates or Awards
- * Documented achievements (this may include photographs)

